

*Joy in spirit, Excellence in Action, Together in Success*

# AMRIT VIDYALAYA TRAINING CALENDAR 2024-25

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**Vision**

"Facilitate to help  
every Child  
discover  
the joy of learning  
to excel in their potential  
and succeed as a proud citizen  
of this planet."

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AMRIT VIDYALAYA, ALVA (English Medium) TRAINING CALENDAR AY 2024-25						
Date, Day	Particulars	Timings		Lead Person	Flow to be designed	Resources
29-May-24	Amrit vision, Mission and academic goals + Living principles	8.30 am to 11.30 am (with a break at 10 am for 15 minutes)	All	Mr. Kavish		
	New teachers induction along with old staff (teachers handbook)	12 pm - 1 pm 1 pm - 1.30 pm - Lunch 1.30 pm - 3.30 pm	All	Nirmala, Anita, Vahida, Janki, Vipin		Teachers' Handbook
30-May-24	Orientation (Preschool)	8.30 am to 10 am	Preschool	Ms. Mahita and team		PPT
	Orientation (11)	8.30 am to 10 am	Higher secondary team	Mr. Vipin, Ms. Sadhana		PPT
	School Curriculum and Academic Planning (Yearly, monthly, weekly, daily)	8.15 am to 9.15 am	Teachers - Grade 1 to 5 Grade 6 to 10	- Ms. Janki - Ms. Nirmala and Ms. Ratnavali		Formats
31-May-24	NEP 2020 CGs, Learning outcomes	10.30 am to 12 pm	All teachers	Mr. Vipin, Ms. Nirmala, Ms. Janki, Ms. Vishakha		NCF document
	Orientation (1)	8.30 am to 10 am	Parents and teacher team	Ms. Janki and team		PPT
	Orientation (2-5)	10.30 am to 11.30 am	Parents and teacher team	Ms. Janki and team		PPT
	45 mins classroom teaching learning session - learning objectives, teaching learning activities and other aspects	8.15 am to 10 am 1 pm to 3 pm	Teachers - Grades 1 to 10 Grades 1 to 5	Mr. Vipin, Ms. Nirmala Mr. Janki, Ms. Laxita		NCF document
	Orientation (6-8; 9-10 & 12)	8.30 am to 10 am 10.30 am to 11.30 am				PPT
1-June'24	NCF- Preschool training	8:30-10:30am	Preschool	Mr. Kavish		
3-June'24	Classroom - norms, display, roles and responsibilities, belongs and properties.	12 pm to 3 pm	All teachers	Ms. Anita, Ms. Vahida, Ms. Laxita		Guidelines
4-June'24	SEL, teachers and students wellness and mental health, positive behaviour	1 pm to 3 pm	All teachers	Ms. Laxita, Ms. Anita		
4-June'24	Assessments - Learning outcomes and assessment tools - tests and exams	8.15 am to 10.30am	Std 1 to 9th grades - Subject	Mr. Vipin, Ms. Janki, Ms. Laxita, Ms. Sadhana		PPT or
4-June'24	Roles of a class teacher & subject teachers	1:30-3:00pm	1st to 12th	Ms. Laxita, Ms. Vandana, Ms. Vaishali, Ilmas		
4-June'24	FGES session	12:30- 1:30pm	Preschool	FGES expert		
5-June'24	Classroom Teaching learning (micro teaching)	8.15 am to 12.30 pm	Pre K to 9th grades - Subject	Ms. Anita, Ms. Vahida, Ms. Nirmala, Mr. Vipin, Ms. Rekha J, Ms. Vishakha		
5-June'24	IT skills & MICM - school app and other features	2 pm to 3 pm	All teachers	Mr. Bhavesh and Ms. Janki		PPT / screen
6-June'24	Co-curricular Activities - Assemblies, Events, Celebrations	1:30-2:30pm	All teachers	Mr. Vipin sir (Introduction), Ms. Vishakha (Whole training)		
6-June'24	45 mins classroom teaching learning session - learning objectives, teaching learning activities and other aspects	8:00- 10:00am	1st to 5th	Janki & Laxita		
7-June' 24	Yearly goals & OKRs					
7-June'24	Personal & Professional etiquettes	1:00pm to 2:45pm	All teachers	Kavishir		
8-June'24	FGES- Numeracy & Literacy	8:30 -10:30am	Preschool	Ms. Mahita		
8-June' 24	Co-curricular Activities - Assemblies, Events, Celebrations	8:00-9:45am	All teachers	Mr. Vipin sir (Introduction), Ms. Vishakha (Whole training)		
10-June'24	RAZ training session	1.45 pm to 3 pm	English Teachers (Primary team)	Ms. Deepti from RAZ		
11-June'24	RAZ training session	1.45 pm to 3 pm	English Teachers (Primary team)	Ms. Deepti from RAZ		
15-June'24	RAZ training session	4 pm to 5 pm	English Teachers (Primary team)	Ms. Deepti from RAZ		
21-June'24	Freedom For School training session	2 pm to 3 pm	English Teachers (and grade 2)	Ms. Soumya from FFS		
21-June'24	SEL by AURA (coordinators)	2 pm to 3 pm		Resource person		
25-June'24	FGES - Orientation for leaders	2.30 pm to 3 pm	Coordinators			
26-June'24 (tentative)	Ei Cares	2 pm to 3 pm	Grade 3 upwards - English, Ma	Resource person		
2-July'24	Open door Training - math	1 pm to 3 pm				
4-July'24	Open door Training - science	1 pm to 3 pm				
27th July'24	Ark Foundation - ART integration Workshop	11.30 am to 2.30 pm	CC dept and SS dept teachers	Ms. Subha De.		
10th Aug'24	Ark Foundation - ART integration Workshop	8.15 am to 11.30 am	CC dept and Languages Dept Tea	Ms. Subha De.		
	SEL Trainings					
13th July, 10th Aug, 14th Sep'24	Ark Foundation					
13-July'24	POCSO +	8.30 am to 11.30 am	All teachers			
10-Aug'24	Financial Literacy	8.15 am to 9.15 am	All teachers	Mr. Rajendra		
14-Sep'24						
12-Oct'24						
14-Dec'24						
11-Jan'25						
8-Feb'25						
8-Mar'25						
12-Apr'25						
<b>Note:</b>	Teachers are requested to work on planning and displays in the available window (PS: the table encl.)					
	Yog & meditation - regular session (not training) - Ms. Vishakha/Mr. Anil					
		Every 2nd Saturday for half an hour				

	Available Time (deducting the sessions and training schedule)		
	Preschool	Grade I to V	VI to XII
29th May	-	-	-
30th May		9.15 am to 10.30 am 12 pm to 3.30 pm	
31st May		-	10 am to 10.30 am
1st June		8 am to 12 pm	-
3rd June		10 am to 1 pm	
4th June		12.30 pm to 3.30 pm	
5th June		2 pm to 3.30 pm	
6th June		8 am to 3.30 pm	2.30 pm to 3 pm
7th June		8 am to 3.30 pm	2.30 pm to 3 pm
8th June		11 am to 3.30 pm	